



Spruce Grove & District Agricultural Society
Box 3012, Spruce Grove, Alberta, T7X 3A4
www.sprucegroveagsociety.com
agrafairsg@gmail.com
PH: (780) 960-4600

2023 Agra Fair Bench Show Vendor
Saturday, August 26th, and Sunday August 27th
Spruce Grove Agrena
Sponsored by: Co-op

General

- a. Notice to Exhibitors: You must sign at the bottom with understanding, acceptance, and full cooperation with the following rules and regulations of the Agra Fair Vendor's Market. Failure to comply with these rules may result in the forfeiture of your participation in the Agra Fair Vendor's Market.
- b. ALL applications will be reviewed, and the Ag. Society reserves the right to deny any application if it is felt the application does not comply or does not compliment the Agra Fair Vendor's Market. All food Exhibitors are responsible for following Alberta Health Guidelines for Markets.
- c. The show will be open to the public on the following dates and times:
 - Saturday, August 26, 2023, 12:00 am – 7:00 pm
 - Sunday, August 27, 2023, 10:00 am – 4:00 pm
- d. The Exhibitor must always have an authorized representative in attendance at the booth when the show is officially opened. Failure to comply with this regulation may result in removal from the show.

Booth

- a. The Exhibitor will use the booth for only those products listed and approved on their application.
- b. The Exhibitor agrees the allotted space shall not be assigned, shared, or subleased in whole or in part except with the written approval from Management.
- c. The booth must be maintained in a neat and orderly fashion throughout the show.
- d. The Exhibitor will store in the booth only those goods or merchandise for sale.
- e. Nothing shall be done or permitted by the Exhibitor in or about the booth area which shall be or result in a nuisance.
- f. Preparation and/or serving of food or beverages is permitted. Exhibitor MUST have their food handling permit, provide it with this application and have it displayed for the health inspector.
- g. Management reserves the right to limit the generation of noise, smell, dust, smoke, litter, method of operation, creation of safety hazards, or any other result which may be objectionable or otherwise detract from or be out of keeping with the character of the show.



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Set Up Dates and Times

- Friday, August 25th, from 3:00 pm - 7:30 pm
- Saturday, August 26th, from 8:00 am - 11:00 am

Booth Display

- a. Each booth will have piping and draping. Ten feet long by 8 feet high on the back wall and 8 feet long by 3 feet high along the sides.
- b. No electrical outlets will be available.
- c. Chairs, tables, and floor coverings are not provided.
- d. Any items in your display or booth must not obstruct the aisle.
- e. Items or articles taller than four feet on the sidewalls or 8 feet on the back wall must not obstruct nor cause detriment to the neighboring booths. Interpretation of this restriction shall be at the sole discretion of Management.
- f. Specially built back walls may not exceed an overall height of 8 feet without the written permission of the Management.
- g. Any carpeting or flooring must remain inside the perimeter of your booth.

Authorized Access

The Exhibitor will permit the officers of the onsite Management, or any person authorized by Management, at any time, to enter and inspect the booth.

Placement

To respect the space of other Exhibitors during show hours, Management will do its best not to place like businesses within proximity of each other.

Booth Takedown

- a. Booths must not be dismantled before the show closes at 4:00 pm on Sunday, August 27, 2023.
- b. Exhibitors must remove all goods between the hours of 4:00 pm and 7:30 pm Sunday, August 27, 2023



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Legislation

- a. The Exhibitor is responsible for compliance with all local, provincial, and federal ordinances, regulations, and legislation covering licenses, permits, fire, safety, and health.
- b. The Exhibitor will comply with all federal, provincial, and municipal legislation, regulations, bylaws, resolutions, and standards, including, without restricting the generality of the foregoing, maintenance of insurance in such amounts and for such coverage as is required by any federal, provincial, or municipal regulators or licensers of the Exhibitor's business.

Liability and Insurance

Exhibitors are responsible for their insurance for inventory and equipment for the event's duration.

Damage

- a. The Exhibitor is responsible for all damage caused by the Exhibitor to the facility and to all property owned or leased in connection with the show by Management howsoever such damage is caused.
- b. Management assumes no liability for loss or damage through any cause of goods, exhibits, or other materials owned, rented, or leased by the Exhibitor.
- c. The Exhibitor shall indemnify the Management and the Spruce Grove and District Agricultural Society and hold them harmless from and against all liability, claims, damages, or expenses for or arising out of any act or neglect by the Exhibitor, its servants, employees, agents, invitees, licenses in and about the booth.
- d. If it becomes necessary to restrict any installation/activity or to evict an offending Exhibitor, Management is not liable for any refund of exhibit space rental, or any other expenses incurred by the Exhibitor.

Security

Exhibitors are responsible for the security of their booths during show hours, set up, and take down.

Exhibitor Loading Area

Use the loading area at the front of the Agrena at the curling rink entrance. Note that there is limited accessibility.



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Exhibitor Parking During the show

- a. Vehicles can be parked in the Agrena parking lot for setting up and taking down.
- b. Exhibitors and their representatives need to park at the Woodhaven or Brookwood schools during the show.

Exclusivity & Guarantee

The Management does NOT offer exclusivity to any Exhibitor at the show nor guarantees the success of your profit.

Payment

Once an Exhibitor has received an acceptance email, they will be invoiced for the entire booth amount and will be required to pay by August 17, 2023.

Cancellation Policy & Refund

- a. If an Exhibitor provides a written request to cancel their registration on or before August 19, 2023, a full refund will be issued, less \$50 in administrative fees.
- b. NO REFUNDS WILL BE ISSUED AFTER August 19, 2023.

Signatures

I, _____, representing _____

(business name, if applicable) agree to the above noted terms of the Spruce Grove and District Agricultural Society Vendor show.

Dated

Signature

I, _____, representing the Spruce Grove and District Agricultural Society, confirm your request to participate in the Spruce Grove and District Agricultural Society Vendor show.

Dated

Signature